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TO : Chief of Station

FROM :

SUBJECT : General - Financial Accounting Procedures
for Property

Specific - Changes in General Ledger Account
Numbers

REFERENCE: [REDACTED] Financial Accounting Procedures 25X1A
for Property (Manual Method)

ACTION REQUIRED: Redesignate General Ledger Account Numbers,
as Required, in Reference

1. In connection with the Organization's Financial Management Improvement Program it has been necessary to renumber the general ledger nominal ^{/accounts} in the 600 series of accounts and to change the titles of some of them.

2. Below is a list of the general ledger nominal accounts in the 600 series of accounts which are currently used in the referenced handbook and in a parallel column is a list of the new numbers which have been assigned to them. The account titles which have been changed are also indicated.

<u>Old Account Numbers</u>	<u>New Account Numbers</u>	<u>Title Redesignation</u>
600.2	602.2	Indirect Costs - Property Issues
600.3	602.3	Indirect Costs - Property Placed In Use
620	675	
621	676	

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<u>Old Account Numbers</u>	<u>New Account Numbers</u>	<u>Title Redesignation</u>
622	672	
623.1	661	
623.2	662	
623.3	663	
624	665	
626	670	
629	680	
637	681	

3. The changes in account numbers and titles are effective 1 July 1959. The referenced handbook is under revision but will not be distributed by 1 July 1959, therefore, each station is requested to make the above changes in the handbook in pen and ink, pending distribution of the revised handbook.

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